

MINUTES OF THE
MAG MANAGEMENT COMMITTEE MEETING
September 1, 1999
MAG Office Building - Saguaro Room
Phoenix, Arizona

MEMBERS ATTENDING

Frank Fairbanks, Phoenix, Chairman	Mike Hutchinson for Charles Luster, Mesa
Debbie Kohn for Carlos Palma, Avondale	Tom Martinsen, Paradise Valley
Joe Blanton, Buckeye	Terry Ellis, Peoria
Jon Pearson, Carefree	Cynthia Seelhammer, Queen Creek
Kerry Dudek, Cave Creek	David Easchief, Salt River Pima-Maricopa
Patrice Kraus for Lloyd Harrell, Chandler	Indian Community
*Maggie Reese, El Mirage	Peggy Carpenter for Dick Bowers, Scottsdale
*Paul Nordin, Fountain Hills	Mike Branham for Dick McComb, Surprise
Gila Bend: Carl Stephani	Gary Brown, Tempe
Urban Giff, Gila River Indian Community	Reyes Medrano for Ralph Velez, Tolleson
Kent Cooper, Gilbert	Fred Carpenter, Wickenburg
Martin Vanacour, Glendale	*Lloyce Robinson, Youngtown
Stephen Cleveland, Goodyear	Chuck Eaton for Mary Peters, ADOT
*Luis Gonzales, Guadalupe	Tom Buick for David Smith, Maricopa County
*Horatio Skeete, Litchfield Park	Ken Driggs, RPTA

*Those members neither present nor represented by proxy.

OTHERS PRESENT

Kevin Adam, Mesa	Dennis Mittelstedt, FHWA
Tim Ahrens, ADOT	Norris Nordvold, Phoenix
Eric Anderson, MAG	Heidi Pahl, MAG
Lindy Bauer, MAG	Mike Pierce, Blue Horizons
James M. Bourey, MAG	Chris Plumb, MCDOT
Dawn Coomer, MAG	Amy Rudibaugh, Glendale
Corey Cox, MAG	Art Rullo, MAG
Valerie Day, MAG	Tami Ryall, Gilbert
Drenan Dudley, MAG	Audrey Skidmore, MAG
Norm Fain, Fluid Solutions	Dennis Smith, MAG
Brian Finell, HOR	Kelly Taft, MAG
Barbara Goldberg, Steptoe & Johnson	Lisa Takata, Phoenix
Julia Hardt, MAG	Stephen Tate, MAG
Terry Johnson, MAG	Gordon Tyus, MAG
Dave Kirk, MAG	Rita Walton, MAG
Anne MacCracken, MAG	Paul Ward, MAG
Sammi Magnus, Glendale	Shauna Warner, Tempe
Neal Manske, Phoenix Transit	Harry Wolfe, MAG

1. Call to Order

The meeting was called to order by Chairman Frank Fairbanks, Phoenix, at 12:10 p.m.

Chairman Fairbanks introduced proxies Chuck Eaton for Mary Peters from ADOT, Debbie Kohn for Carlos Palma from Avondale, Patrice Kraus for Lloyd Harrell from Chandler, Tom Buick for David Smith from Maricopa County, Mike Hutchinson for Charles Luster from Mesa, Peggy Carpenter for Dick Bowers from Scottsdale, and Reyes Medrano for Ralph Velez from Tolleson.

2. Approval of July 14, 1999 Meeting Minutes

Mike Branham moved, Stephen Cleveland seconded, and it was unanimously carried to approve the minutes of the July 14, 1999 Management Committee meeting.

Chairman Fairbanks announced that for agenda item #9, Consultation on Draft 1999 Vehicle Miles of Travel Forecasting and Tracking Report, an update of the report was at each place. The memo stated that because the 1999 Vehicle Miles Forecasting and Tracking Report (VMT) was only one percent higher than the 1998 VMT forecast, the forecast in the CO Plan passed the EPA test.

Chairman Fairbanks stated that for agenda item #10, Draft MAG 208 Water Quality Management Plan Amendment for the City of Mesa Southeast Water Reclamation Plant, and agenda item #11, Draft MAG 208 Water Quality Management Plan Amendment for the Blue Horizons Village, a memorandum stating that the Water Quality Advisory Committee unanimously recommended these two amendments at their meeting on August 24, 1999 was at each place.

3. Call to the Audience

Chairman Fairbanks stated that we have a timer to assist the public with their presentations. He noted that public comments have a 3 minute time limit. When 2 minutes have elapsed, the yellow light will come on notifying the speaker that they have 1 minute to sum up. At the end of the 3 minute time period, the red light will come on. He stated that for members of the audience who wish to speak, cards are available from the staff who will bring it to the Chairman. Public comment is provided at the beginning of the meeting for non-agenda items.

Chairman Fairbanks noted that no public comment cards had been turned in.

4. Executive Director's Report

James M. Bourey stated that the finalization of the work plan for CANAMEX study is in process. He indicated that a series of forums would be held to gain input on the study. Information on the planned involvement process would be sent out soon.

Mr. Bourey stated that a memo on the joint meeting between the Governor's Transportation Vision 21 Task Force and the Regional Council was sent out last week. The meeting will be held on November 4, 1999 from 11:00 a.m. to 1:00 p.m. in the Saguaro Room at the MAG office. An agenda for the joint meeting will be sent out. He said that the Transportation Vision 21 Task Force will hold its regularly scheduled meeting afterward.

Mr. Bourey stated that a memo on the 30 percent plan schedule to accelerate freeway construction was at each place. He said that the memo indicates that adherence to the plan schedule is important so that freeway completion dates will not be delayed. Mr. Bourey said that input from the cities is essential at this point, since changes to the plan after the 30 percent design completion would be more expensive and could delay the planned freeway acceleration.

Mr. Bourey stated that a letter from the Director of the Census in response to Mayor Neil Giuliano's letter of concern over Census 2000 was at each place.

Mr. Bourey stated that at least 50 percent of MAG staff has participated in each of the Governor's Ozone Alert Program days. He encouraged participation of member agencies in the program.

Mr. Bourey stated that the Y2K Brochure was at each place. This brochure was developed by the cities in the region and is a compilation of contact telephone numbers and websites and answers to questions about the Y2K problem.

Mr. Bourey stated that federal funds from HUD are available for the Homeless Plan. The grant application is being coordinated by MAG in a regional effort for this grant money.

Mr. Bourey stated that MAG was notified on August 31, 1999 of the possibility of receiving a \$52,000 grant for the Domestic Violence Plan. He noted that final notification has not yet been received.

Chairman Fairbanks thanked Mr. Bourey for his report and asked if there were any questions or comments.

5. Approval of Consent Agenda

Chairman Fairbanks stated that public comment is provided at the beginning of the meeting for consent items. After hearing public comment, any member of the Committee may request that an item be removed from the consent agenda and considered individually. Chairman Fairbanks noted that agenda items #6, #7, #8, #9, #10, #11, #12, and #13 were on the consent agenda. He indicated that no public comment cards on the consent agenda items had been turned in.

Chairman Fairbanks asked if there were any questions or discussion on the consent agenda. Hearing none, he asked for a motion to recommend approval. Mike Branham moved, Kent Cooper seconded, and it was unanimously carried to recommend approval of consent agenda items #6, #7, #8, #9, #10, #11, #12, and #13.

6. Enhancement Funds Working Group Round VII Recommendations

The Management Committee, by consent, recommended forwarding the Enhancement Funds Working Group ranked list of applications to the Arizona Department of Transportation for consideration by the Transportation Enhancement Review Committee. The Enhancement Funds Working Group was formed by the MAG Regional Council in April 1993 to review and recommend a ranked list of Enhancement Fund applications from this region to the State Transportation Enhancement Review Committee (TERC). This year, 17 enhancement fund applications for local funds were received totaling \$7,551,691, with approximately \$7 million

available statewide. Four applications for state funds were received totaling \$2,134,969 with approximately \$5 million available statewide. On August 16, 1999, the Transportation Enhancement Funds Working Group unanimously recommended that MAG forward the ranked list of applications to the Arizona Department of Transportation (ADOT) for consideration by the TERC.

7. Consultant Selection for the West Valley Multi-Modal Transportation Corridor Plan

The Management Committee, by consent, recommended selecting the consultant firm Entranco to develop the West Valley Multi-Modal Transportation Corridor Plan for an amount not to exceed \$450,000. In May 1999, the MAG Regional Council approved the Unified Planning Work Program which included a \$450,000 grant from the Arizona Department of Transportation (ADOT) Enhancement Funds Program to develop a non-motorized transportation plan for the West Valley Multi-Modal Transportation Corridor. The Corridor lies along the New River, from just north of the community of New River southward approximately 30 miles to its confluence with the Agua Fria River, which it then follows 12 miles south to the Salt River. Sections of the Corridor are adjacent to the Loop 101 freeway and intersect with US 60, Interstate 10, Interstate 17 and State Route 74. The Corridor also connects the city of Avondale with the community of New River while passing through Phoenix, Glendale, Peoria and unincorporated areas of Maricopa County. To assist with technical analysis and implementation, the work for this plan will be integrated with the development of the Agua Fria Watercourse Master Plan initiated by the Flood Control District of Maricopa County.

A request for proposals (RFP) was advertised for consultant assistance for the development of the Corridor Plan. Four consultant proposals were received in response to the RFP. One proposal was later withdrawn at the request of the consultant. A multi-agency proposal review team interviewed two of the consultants and unanimously agreed to recommend that the consultant firm Entranco be retained to assist in the development of the West Valley Multi-Modal Transportation Corridor Plan for an amount not to exceed \$450,000.

8. Amendment of FY 2000 MAG Unified Planning Work Program and Annual Budget to Reflect the Award of \$300,000 in Federal Aviation Administration Funds

The Management Committee, by consent, recommended amending the FY 2000 MAG Unified Planning Work Program and Annual Budget to reflect the award of \$300,000 in Federal Aviation Administration funds to support the MAG Continuous Aviation System Planning Program, including the Update of the Regional Aviation System Plan. In May 1998, the Regional Council approved the FY 1999 MAG Unified Planning Work Program (UPWP) and Annual Budget, including a task to update the MAG Regional Aviation System Plan (RASP). The purpose of the plan is to meet the long-term air transportation needs of the region in a safe and efficient manner. Because of intense competition for limited federal funds, the grant award was not received in FY 1999. In January 1999, the Chairman of the MAG Regional Council forwarded a letter to the Federal Aviation Administration (FAA) urging the agency to fund the MAG Continuous Aviation Planning Program, including the Update of the MAG Regional Aviation System Plan. The FAA issued a \$300,000 grant at the end of July 1999. Because of the uncertainty of the receipt of the grant it was not identified in the FY 2000 UPWP. It is now necessary to amend the FY 2000 UPWP and Annual Budget to reflect receiving \$300,000 in FAA funds to update the RASP.

9. Consultation on Draft 1999 Vehicle Miles of Travel Forecasting and Tracking Report

On June 22, 1999, the MAG Regional Council committed to annually updating the forecast of vehicle miles traveled (VMT) and submitting annual reports to the Environmental Protection Agency (EPA) as part of the MAG 1999 Serious Area Carbon Monoxide Plan. The purpose of the annual VMT forecasting and tracking report is to ensure that forecasts used in the Serious Area Carbon Monoxide Plan remain accurate. The first annual report has been prepared in accordance with EPA guidance to satisfy this commitment. The report will be submitted to EPA by September 30, 1999 after consultation among all affected agencies.

10. Draft MAG 208 Water Quality Management Plan Amendment for the City of Mesa Southeast Water Reclamation Plant

The Management Committee, by consent, recommended approving the Draft MAG 208 Water Quality Management Plan Amendment for the City of Mesa Southeast Water Reclamation Plant. The City of Mesa has requested that MAG amend the 208 Water Quality Management Plan to include an expansion of the existing Southeast Water Reclamation Plant and a discharge for the facility to the Roosevelt Water Conservation District Canal and/or the East Maricopa Floodway. The proposed 208 Plan amendment is for an expansion increase in capacity from 12 million gallons per day (mgd) to 16 mgd. Treated wastewater will be disposed of through reuse for turf irrigation, discharged to the Roosevelt Water Conservation District Canal and groundwater recharge. If none of these options are available, the facility could dispose of effluent through discharge to the 91st Avenue Wastewater Treatment Facility or discharge to the East Maricopa Floodway. The facility is located at Baseline Road and Power Road in Mesa. There are no other existing wastewater treatment facilities in the area. The Town of Queen Creek, Town of Gilbert and Maricopa County (including the Flood Control District of Maricopa County) are within three miles of the project. All of the jurisdictions have indicated that they do not object to the proposed facility. On August 24, 1999, the MAG Water Quality Advisory Committee heard public comments on the Draft 208 Plan Amendment. Following consideration of the public comments, the Committee recommended approval of the Draft MAG 208 Water Quality Management Plan Amendment for the City of Mesa Southeast Water Reclamation Plant to the MAG Management Committee. The recommendation and comments were summarized at the Management Committee meeting on September 1, 1999.

11. Draft MAG 208 Water Quality Management Plan Amendment for the Blue Horizons Villages

The Management Committee, by consent, recommended approving the Draft MAG 208 Water Quality Management Plan Amendment for the Blue Horizons Villages. The Town of Buckeye has requested that MAG amend the 208 Water Quality Management Plan to include the Blue Horizons Villages Wastewater Treatment Facility. The proposed 2.0 million gallon per day (mgd) facility is located southwest of the intersection of Jackrabbit Trail and Yuma Road. Treated wastewater will be disposed of through reuse for landscaping and discharged to the Roosevelt Irrigation District. In the future, it is anticipated that effluent will be recharged in the area and then the discharge into the Roosevelt Irrigation District may no longer be necessary. There are no other existing wastewater treatment facilities in the area. The City of Goodyear and Maricopa County (including the Maricopa County Flood Control District) are within three miles of the facility. All of the jurisdictions have indicated that they do not object to the proposed facility. On July 27, 1999, the Water Quality Advisory Committee conducted a public hearing on the Draft 208 Plan Amendment. There were no public comments provided on this facility.

On August 24, 1999, the MAG Water Quality Advisory Committee recommended approval of the Draft MAG 208 Water Quality Management Plan Amendment for the Blue Horizons Villages. The recommendation was summarized at the Management Committee meeting on September 1, 1999.

12. Reconstitution of the MAG Clean Cities Stakeholders Executive Committee

The Management Committee, by consent, recommended reconstituting the MAG Clean Cities Stakeholders Executive Committee. In June 1995, the MAG Regional Council initiated the application process for the Clean Cities Program. In October 1997, this region received its Clean Cities designation from the U.S. Department of Energy. The purpose of the Program is to support alternative fuel neutral efforts, to educate the public regarding alternative fuel vehicles and to encourage regional cooperation in developing alternative fuel infrastructure. Since its inception, a broad stakeholder group and Clean Cities Stakeholders Executive Committee have been involved in guiding the activities of the Clean Cities Program. With turnover in the membership of the Committee and guidance from the U.S. Department of Energy regarding composition of the Committee, staff is recommending that the Committee be reconstituted. Membership would remain open to all MAG member agencies who desire to participate in the Committee. Additional private sector participation would be solicited to have the membership meet federal guidance.

13. Draft MAG Disadvantaged Business Enterprise Program

MAG is a recipient and sub-recipient of United States Department of Transportation (USDOT) funding and is therefore affected by the new federal Disadvantaged Business Enterprise (DBE) requirements. On February 2, 1999, the Federal Register issued a final ruling on the participation of DBEs in federal transportation programs. To be consistent with the requirements stipulated in the new regulation, MAG has modified its existing DBE program and expects to implement the new program October 1, 1999. A Public Notice regarding the Draft MAG DBE Program was advertised in the Arizona Republic and the Arizona Informant. The Draft MAG DBE Program is available for public review until August 30, 1999 and MAG will be accepting public comments until September 13, 1999. The proposed changes to the DBE program will ensure compliance with the new regulation and allow for continued USDOT funding. Federal regulations require presentation of the DBE Program to the Regional Council. Regional Council action is not required.

14. Valley Vision 2025 Update

Mr. Bourey stated that the Valley Vision 2025 draft goals report was at each place. Mr. Bourey said that these draft goals contain input from the full Committee and the Steering Committee and have been through an extensive review process at their meetings. Mr. Bourey stated that this version will be presented at a series of eleven forums for public comment. The full Committee will consider the public input received at the forums and review the draft goals in December. A final report is expected in the early part of 2000.

Mr. Bourey noted that sites for the forums are being examined. The collaboratives will be involved in the forum process. A telephone survey to get input on the draft goals is planned. Mr. Bourey mentioned that the Greater Phoenix Leadership (GPL) will discuss their involvement and endorsement of 2025 at their upcoming Board meeting. He stated that GPL may sponsor the

forums. In addition to the telephone survey, printing cost sponsorship is being explored. Mr. Bourey estimated that approximately \$530,000 has been spent on 2025 to date. Chairman Fairbanks thanked Mr. Bourey for his report and asked if there were any questions.

15. Conceptual Agreement Between MAG and ADOT for Grant Anticipation Note Financing

Eric Anderson stated that acceleration of the MAG Regional Freeway Program to 2007 requires issuing Grant Anticipation Notes (GANs) against future federal funds. It is planned that ADOT would issue GANs pledging future ADOT federal funds and ADOT would be repaid using the MAG federal funds already committed to the Regional Freeway Program. MAG has committed \$34.1 million annually of the MAG Federal funds to the Regional Freeway Program through 2006. GANs issued by ADOT would also be used to accelerate the completion of the Pecos Road Connection at I-10 and the Gilbert Road to Higley Road segment of the Red Mountain Freeway. He said the Regional Council previously approved these two project accelerations.

Mr. Anderson stated that although the GANS would be backed by pledged ADOT federal funds, an agreement between MAG and ADOT is needed to ensure that MAG federal funds allocated to the Regional Freeway Program remain committed to repay ADOT. Mr. Anderson summarized the major elements of the conceptual framework for the agreement between MAG and ADOT. The five elements include: ADOT will pledge its available federal funds as the source of payment to the GAN investors; MAG will maintain a commitment to allocate MAG federal funds in an amount at least equal to the amount needed to repay the GANs; the amount needed to repay ADOT will be included in the MAG Transportation Improvement Program as payments to ADOT; if for any reason, MAG's federal funds are not available at sufficient levels to repay ADOT, MAG agrees to allow ADOT to use other program funds, including Highway Users Revenue Funds (HURF) and Regional Area Road Funds (RARF) for repayment; and the planned maturity dates for the GANs will be extended 12 months to allow for potential schedule slippage without affecting project priorities. Chairman Fairbanks thanked Mr. Anderson for his report and asked if there were any questions.

Carl Stephani moved, Stephen Cleveland seconded, and it was unanimously carried to recommend approving the conceptual framework for the Grant Anticipation Note agreement between MAG and ADOT and to authorize the MAG Executive Director to execute the agreement within this conceptual framework.

16. MAG Regional Videoconferencing System Recommendations

Rita Walton gave a presentation on the background of the MAG Regional Videoconferencing Program. She summarized the number of meetings attended by member agency staff at MAG in one year and the miles traveled by those staff members. Ms. Walton indicated that optimizing staff time and improving air quality were important reasons for the implementation of the videoconferencing project. At the previous two Regional Council Retreats, the videoconferencing project was identified as a priority. Ms. Walton described the involvement of member agencies in the decision making process for the project, including technical and management input, numerous MAG Telecommunications Advisory Group (MAGTAG) committee meetings, site visits to member agencies, status reports to Management Committee and Regional Council, a videoconferencing demonstration, and a videoconferencing forum. Ms. Walton noted that the videoconferencing project is a part of the DOT Strategic Plan. She summarized the benefits of the videoconferencing project, including reducing congestion and

pollution, enhancing productivity, saving time, broadening communication and participation, enhancing collaboration, providing greater public outreach and opportunities for training, and increasing communication outside the region. Ms. Walton summarized the FY 1999 budget for the project.

Ms. Walton introduced Debbie Kohn, City of Avondale, and Chair of the MAGTAG Committee. Ms. Kohn summarized the process conducted to arrive at a recommendation on the equipment required for the Videoconferencing project. Ms. Kohn stated that the recommendation of MAGTAG is to provide a regional videoconferencing system at a cost of \$1,446,000. The FY 1999 budget provided \$974,000 of the cost of the project. She commented that the remainder of project costs could be covered by the closeout of unobligated FY 2000 funds. Ms. Kohn stated that MAGTAG also recommended issuing a Request for Proposal for the purchase and installation of equipment. Ms. Kohn summarized the technical specifications of the equipment recommendations.

Ms. Kohn said that the MAGTAG recommendations would be considered by the Regional Council in September. Upon approval, the Request for Proposal (RFP) would be issued immediately. A recommendation for a vendor is anticipated to be forwarded to the Management Committee in November and the Regional Council in December. Installation of the equipment would begin in January 2000, with implementation of the project in the spring. Chairman Fairbanks thanked Ms. Walton and Ms. Kohn for their reports and asked if there were any questions.

Gary Brown asked for clarification on the procedure to determine the expenditure of closeout funds. Dennis Smith replied that MAG notifies the cities of the amount of money remaining from projects that have not gone forward. The cities submit projects to use the remaining funds. The submitted projects are considered by the TRC in late spring and the TRC recommends projects to the Management Committee and the Regional Council for their consideration. Mr. Brown commented on not following through on the usual process for this project.

Stephen Cleveland stated that all in the region would benefit from air quality improvements and staff time utilization gained through the Videoconferencing project. Mr. Brown stated that he agreed with the air quality and time benefits. He indicated he would find a report on the results of the benefits useful. Mr. Smith explained the difficulty of finding readily available projects at short notice to utilize the remaining funds. He stated that closeout funds are usually spent on buses, since the purchase of buses is a readily available project. Mr. Smith mentioned that the Regional Council designated the videoconferencing project as a high priority at the past two Retreats.

Mr. Brown commented on proceeding with the RFP for equipment vendors at this time, without recommending the cost and closeout funds. Mr. Bourey stated that a delay could stall the project for six months or more based on the theoretical possibility that another project qualifying for closeout funds might be available for funding. Jon Pearson asked the expected cost of yearly maintenance. Ms. Walton stated that the amount would be approximately \$250,000 to \$450,000 per year, depending on the responses from the RFP. She indicated that a request for second and third year operating expenses will be submitted for funding this year. Ms. Walton mentioned that MAGTAG and ITS Committees were considering a regional Wide Area Network to reduce costs for member agencies. Mr. Bourey indicated that other sources of funding are being researched.

Peggy Carpenter moved to recommend approving the MAG Telecommunications Advisory Group recommendation for the MAG regional videoconferencing system for a cost of \$1,446,000, with \$496,000 being provided from the closeout of existing federal projects, and to authorize MAG to issue a Request for Proposals for a regional videoconferencing system. Terry Ellis seconded.

Chairman Fairbanks asked if there was any discussion. Mike Branham expressed appreciation for the hard work done on the videoconferencing project. He commented on the detailed research done by MAGTAG and staff.

Gary Brown made a substitute motion to recommend proceeding with the Request for Proposals for a regional videoconferencing system and encouraging attendance at MAG meetings via videoconference on high pollution advisory days. Fred Carpenter seconded.

Chairman Fairbanks asked for discussion. Mr. Smith asked Mr. Brown for clarification if the substitute motion indicated a recommendation that the videoconferencing meeting attendance be emphasized as a priority use on high pollution advisory days in addition to the MAGTAG recommendations. Mr. Brown replied that is the intention of the motion. Mr. Bourey indicated that Regional Council meetings could not be canceled since their action is generally needed and cannot be delayed. Chairman Fairbanks commented that accommodations for public input would need to continue.

Terry Ellis stated that he would vote no on the substitute motion because all of the issues associated with encouraging participation in videoconferencing meetings on high pollution advisory days are not fully known at this time. He indicated that the process of encouraging participation in videoconferencing at Regional Council meetings on advisory days should not be a part of the recommendation. Mr. Cleveland asked which fiscal year closeout funds would fund the project. Mr. Bourey replied the funds would come from FY 2000 closeout funds. Chairman Fairbanks asked Mr. Bourey if bids from the Request for Proposals come back over the approved amount would the amount be automatically approved. Mr. Bourey replied that they would not. Ms. Kohn remarked that the bids could come in lower since many vendors offer discounts.

Mr. Cleveland commented on the importance of action today being consistent with the Regional Council designation of the project as a high priority.

Chairman Fairbanks stated that the substitute motion is to recommend the approval of MAG Telecommunications Advisory Group recommendation for the MAG Regional Videoconferencing system for a cost of \$1,446,000, with \$496,000 being provided from the closeout of existing federal projects, to authorize MAG to issue a Request for Proposals for a regional videoconferencing system and to encourage member agencies to participate in videoconferencing meetings on high pollution advisory days. The motion passed with Stephen Cleveland, Terry Ellis and Peggy Carpenter voting No.

Ms. Kohn expressed appreciation for members' participation and hard work.

There being no further business, the meeting was adjourned at 1:05 p.m.

Chairman

Secretary